

# CUMBERLAND VALLEY (CV) SOFTBALL ASSOCIATION

## 2007 - 2008 BY-LAWS

*(Approved December 2, 2007)*

### 1. **PURPOSE**

- a. The association is organized exclusively for the fostering amateur sports competition as well as charitable, religious, educational and scientific purposes, including, for such purposes the making of distributions to organizations that qualify as exempt under section 501 (3) (c) of the Internal Revenue Code, or corresponding section of any future federal tax code

### 2. **OBJECTIVE**

- a. In furtherance of the purposes of the association, the association shall strive to promote softball for all persons regardless of race, color, creed, religion, national origin or ancestry; implant firmly in young people of the community the ideals of good sportsmanship, honesty, loyalty and courage by organizing and administering Girls Recreational Softball Leagues to educate and train girls in the fundamental skills of softball

### 3. **MEMBERSHIP**

- a. Membership shall be open to all coaches, players and parents/guardians of players in the Association.
- b. The Secretary shall maintain a current membership roster.

### 4. **OFFICERS**

- a. The Officers of the Association, (Board Members) shall be President, all Vice Presidents, Secretary, and Treasurer. The Officers of the Association shall have the power to act on any point(s) not covered in the By-Laws or rules with a majority vote of the Officers. The members of the Executive Committee shall be the Officers of the Association and the Immediate Past President, Registrar, All Star Coordinator, Senior League Coordinator, Junior League Coordinator, Midget League Coordinator, Ponytail League Coordinator, Instructional League Coordinator, Mini Instructional Coordinator, Fast pitch Coordinator (s), Committee Chairpersons holding the following positions: Concessions, Equipment, Sponsors, Coaches Clinic, Field Scheduling Coordinator, Field Maintenance, Advertisements & Programs, Webmaster and Fund Raising.
- b. The President shall supervise all officers, shall preside at all Association meetings and shall appoint such committees and do such acts as may be necessary to carry out the functions of the Association. In the absence of the Treasurer, the President may make disbursements of Association funds.
- c. The Vice Presidents shall assist the President as required. The 1st Vice President shall assume the Presidency in the event of a vacancy in that office during the President's term. In the absence of the President, the 1st Vice President shall preside at all meetings and shall be empowered to do all acts which the President would be empowered to do.
- d. The Secretary shall record the minutes of each meeting. The Secretary shall take attendance of all attendees including, but not limited to, each coach and/or team represented at all

meetings. The Secretary shall do all other secretarial duties as designated by the President, and shall distribute the previous Executive Committee meeting minutes to all Officers, Head and Assistant Coaches and committee Chairpersons who are not officers or coaches. The Secretary shall distribute registration forms.

- e. The Treasurer shall keep and maintain adequate and correct books and records of the Association's business transactions in accordance with section 5. FINANCIAL MATTERS.
- f. The Registrar shall maintain a current roster of all coaches and players as well as a historical inventory of past participants, to the extent it is feasible and practicable. The Registrar shall be responsible to organize, staff, and run the annual registration. The Registrar shall record all of the registrant's information into a computer database program. The Registrar will produce a complete listing of all registrants to the League Coordinators for their respective leagues for draft purposes. The Registrar will collect the individual registrant's team assignments as a result of each league's draft and enter that information into the computer database program. The Registrar shall produce and post a complete team roster for each team in all leagues.
- g. The League Coordinators will represent their respective leagues at all Executive Committee meetings. They will be responsible for the timely communication of applicable issues, problems, concerns, suggestions and recommendations of their coaches to the Executive Committee for consideration/resolution/implementation. Specifically, the Coordinators are responsible for overseeing their leagues' registration, formulation of unique playing rules (if any), maintaining standings, determining equipment and uniform requirements, and organizing committees when required by the Executive Committee.
- h. Election of officers (other than League Coordinators who will be volunteers) shall occur during the June Association meeting. One month prior to that meeting the President shall establish a nominating committee that will recommend candidates to the membership. Nominations from the floor, with a second, shall be accepted. The candidate for each office with the most votes shall be elected. The term of office shall be October 1 to September 30. League Coordinators and Committee Chairpersons, will be selected by the President and approved by a vote of the Officers of the Association. The officers may not hold more than one office, but may also serve as Registrar or a League Coordinator.

## 5. FINANCIAL MATTERS

**a. The treasurer** shall keep and maintain adequate and correct books and records of accounts of the Association's business transactions, including accounts of its assets, liabilities, receipts, disbursements and other matters customarily included in financial statements. The books of account shall be available for review, upon reasonable request, by any Association member, upon demonstration of bona fide interest or need.

**b. Deposit and Disbursement of Money.** The treasurer shall deposit with such depositories as the Board may designate, all money in the name and to the credit of the Association, shall disburse the Association's funds as the Board may order, shall render to the President and Board members, when requested, an account of all transactions as treasurer and of the financial condition of the Association, and shall insofar as is consistent with the Bylaws and applicable law, have such other powers and perform such other duties as the Board or the President may prescribe.

**c. Annual Budget.** The treasurer shall prepare an annual balanced budget to be presented each year at the October Board meeting and approved each year at the November Board meeting. The budget shall be prepared so that budgeted revenues (excluding any revenues related to fundraising activities or events) shall be sufficient to cover budgeted operating expenses (excluding any expenses related to

fundraising activities or events). No fund raising proceeds will be used to subsidize the operating expenses of the Association.

**d. BOOKS AND RECORDS.** The Association shall keep correct and complete books and records of accounts. All books and records of the Association shall be maintained by the treasurer. .

**e. ANNUAL REPORTS.** The treasurer shall prepare a report of the financial activity of the Association for the preceding year. The Association's annual report shall be presented at the October Board meeting and shall be made available to every member of the Board.

**f. FISCAL YEAR.** To provide for the effective financial administration of the Association, the fiscal year of the Association shall begin October 1 and end September 30.

The Treasurer will have Association records and tax returns finalized prior to December 31<sup>st</sup> of each year.

**g. CONTRACTS.** The Board may authorize any officer or agent of the Association to enter into any contract or to execute and deliver any instrument in the name of and on behalf of the Association. Without formal Board authorization, any such contract is null and void.

**h. CHECKS, DRAFTS OR ORDERS.** All checks, drafts or orders for the payment of money in the name of the Association shall be signed by the President or the Treasurer of the Association. Fund disbursements above \$1,000.00 will be included in the monthly meetings treasures report.

**i. Capital Project/Field Development and Improvements Fund**

The Association shall establish a fund to be used exclusively for the identification, design, development improvements and active implementation of any new or existing softball fields located within Hampden, Silver Spring, Monroe and Middlesex Townships, and as further defined by the Board.

**[1] Funding:**

The Capital Project/Field Development and Improvements Fund will be funded primarily but not exclusively by proceeds from designated Association fundraising events. At the end of each fiscal year, proceeds from Association fundraising events, as any other such events as designated by the Board, shall be transferred into the fund. See Annual Budget in section 5 (c). This activity will be clearly disclosed in the Annual Report.

**[2] Allowable Expenses**

Allowable expenses of the fund shall include, but are not limited to:

1. Backstops
2. Field fencing
3. Field lighting
4. Field maintenance equipment
5. In-field preparation equipment
6. Bleachers
7. Dug outs and player benches
8. Hitting cages
9. Scoreboards

10. Concession stand and concession stand equipment
11. Local, municipal or state fees, costs, contributions, etc. that advance directly or indirectly development or improvement to any new or existing softball fields

**[3] Fund Disbursements:**

Disbursement from the fund will be made only for allowable expenses as listed above, or as otherwise approved by the Board.. Fund disbursements must be approved by an **80% approval** of Board Members. No single disbursement shall exceed more than 25% of the then available Fund total. Upon unanimous Board approval, funds may be prospectively earmarked for subsequent payout, upon proof and demonstration of need. (e.g., Letter of Intent; or, Memorandum, of Understanding.) Subsequent Board members will be obligated to honor any such commitment.

**[4] Amendment**

The Board Members shall have necessary powers to alter and amend the Capital Projects/ Field Development and Improvements Fund, so long as the amendment does not, directly or indirectly, adversely impact the letter and intent of the Fund as herein established, unless the stated purpose of this provision has been fully satisfied.

6. **MEETINGS**

- a. The Executive Committee shall meet once a month. In addition there will be no meeting scheduled in July. These meetings will be attended by the Executive Committee. All Coaches and parents/guardians of players may observe and provide input into these meetings however, only the Executive Committee can vote on motions made by the Executive Committee during the meeting. However, during the June meeting all current Coaches and Officers may vote with board approval, on the election of officers.
- b. Each League Coordinator shall schedule Coaches meetings whenever necessary. Such meetings are actively encouraged. The June Executive Committee meeting, all Head and Assistant Coaches are encouraged to attend, to elect new officers.
- c. A quorum shall exist when 30% or more of the Executive Committee is present.
- d. A majority vote of eligible voters present at a meeting shall be sufficient to approve motions made.
- e. A two-thirds vote of eligible voters present at an Executive Committee meeting shall be sufficient to amend the by-laws, provided that the proposed amendment was read at the previous Executive Committee meeting.
- f. By-Laws and Playing Rules shall be updated, if needed, as the first order of business for the newly elected Executive Committee. After the By-Laws and Playing Rules have been updated, they may not be changed during the current term unless the changes improve the safety of the players or is dictated by ASA rules or Township regulations.
- g. Coaches will meet after all ratings are submitted and review the ratings to determine their accuracy.

7. **REGISTRATION**

- a. All players shall register annually at such times and places as the Association shall designate. Registration shall include such information as the Association deems necessary and may include proof of age and must include medical emergency information.

- b. Registration fees for players shall be set by the Association and shall be paid at the time of registration. Players from Townships not providing sufficient monetary support to the Association, may be assessed an additional fee to be determined by the Executive Committee.
- c. All registrations received will be recorded by the Registrar and forwarded to the applicable League Coordinator who will assign players to teams in accordance with the By-Laws adopted by the Association.
- d. SP player registration for the Association shall be open to all girls residing in Hampden, Middlesex, Monroe and Silver Spring Townships, who have reached their 5th birthday by January 1st and not reached their 20th birthday before January 1st of the playing year. FP player registration for the Association shall be open to girls residing in the same townships as above who have reached their 9th birthday by January 1st and not reached their 16th birthday before January 1st of the playing year.
- e. The Board must approve any registration made after the published registration cut off date.

8. **LEAGUES**

- a. The Association consists of Slow Pitch leagues, Fast Pitch leagues and Instructional leagues. ALL AGES ARE AS OF DECEMBER 31 PRIOR TO THE PLAYING YEAR (ASA RULE).

	Slow-Pitch		Fast Pitch
Senior	Ages 14-19	Teener	Ages 18 and under
Junior	N/A	Midget	Ages 13 and under
Midget	Ages 11-13	Minor	Ages 11 and under
Ponytail	Ages 9-10		
Instructional			
Instructional	Ages 7-8		
Mini			
Instruct.	Ages 5-6		

- b. All registered players will be drafted. All teams will have as even an amount of players as possible. Where possible no more than fourteen (14) SP and fifteen (15) FP players will be placed on any team. Availability of coaches and sponsors will determine final team sizes.
- c. If at any time during the season, a team can no longer field a team due to loss of players, the remaining players will be placed on the remaining active teams. Selection will be the same process as the Draft. This procedure continues until all players are selected. In the event two or more teams are unable to field, teams the teams will be combined and assume the poorest record of the combining teams. The coaching position will be as determined by the respective Coordinator.
- d. Requests for specific team assignments of players must be received by the Board at or before the February meeting for evaluation and a decision. No player shall be allowed to switch between fast pitch and slow pitch after the player draft for either league affected by the switch without league coordinator and Board approval.
- e. Requests for players staying down because they are physically challenged as defined in the ASA Rule Book or other reason for the benefit of the player must be timely requested by the parent or guardian. The dispositions of these requests are wholly within the discretion of the Board.

- i. Requests for players moving up or down must be received in writing and decided by the Officers of the Association. This request must be received prior to player draft where the Officers of the Association will evaluate each request prior to the start of the draft. The officers will solicit the input of the player's coordinator, and previous year's coaches if necessary to determine the player's ability to compete and develop their skills in the new age group. The parent/guardian must request in writing which age group the player will be moving from and up to, that the parent/guardian releases CV Softball from liability, and that the parent/guardian accepts full responsibility if the player is approved to move up.
- ii. In any regular season or All-Star tournament in which a player desires to "play up", the parent/guardian must provide the Coordinator of the age group she wishes to play for with a letter releasing the Association of any liability due to any injuries resulting from "playing up". This letter must be presented before the first try-out, or if no try-out, the first practice, or if no practice, the first game the player participates with the upper team.

## 9. DRAFT

League Coordinators will run their own league's Draft with assistance from a Board member. The Senior, Junior, Midget, and Ponytail drafts will be conducted as follows:

- a. All rosters will be frozen after the draft. Returning and new players who register after the draft will be offered to the teams with the least number of players. Coaches must notify the Coordinator at any time they have fewer players than the league has agreed that each team should have. Coaches may not accept players on their team after the draft without their League Coordinator's and Officers approval. The Coordinators will provide the Secretary with coaching assignments and player/team assignments and any other changes throughout the season.

**NOTE: All players in the Senior, Junior, Midget and Ponytail age groups will be redrafted 100%. Age group coordinators and coaches will complete a player evaluation prior to the draft to form a rating for each player.**

- b. The draft cards will be clearly marked with the following:
  - i. **"A"**. If a parent is willing to be an assistant Coach
  - ii. **.Age**
  - iii. **Team or Coach, for player requesting new team (to ensure change)**
  - iv. **Rating (1,2,3, or 4, and P if girl has experience as a pitcher)**
  - v. **Instructional League coordinators will also take into consideration the school attended by each player along with the rating**
- c. Teams will draft in order based on the total rating of all girls on the team going into each round of the draft, lowest drafts first, highest drafts last, etc. A round consists of all girls in 1 age group, oldest first.
- d. Coaches or their representative must draft by age and rating per round. The intent of the draft is to achieve as much balance among teams by age and total rating of all girls as practicable.
- e. Older players who have sisters moving up to their league will have their sister automatically placed on their team unless the Association is asked to do otherwise by a parent/guardian.

- f. When the one formal Assistant Coach position on a team is vacant and there is room for an additional player, the Head Coach of that team may pre-select their assistant prior to the draft. The lists of head coaches and pre-selected assistant coaches will be presented by the coordinators to the Board for approval prior to the player's draft.
- g. Coaches are responsible for making contact with all of their players within five days of the draft to introduce them selves and provide team information.
- h. Fast Pitch draft - The player's draft will be in accordance with the league's drafting dates and procedures. All Fast Pitch evaluations if needed will be conducted prior to the slow pitch draft(s) date(s).The following will supercede any conflicting league procedures:
  - i. all pitchers and catchers drafted first based on age;
  - ii. Remaining players fill out the rosters.
  - iii. The Fast pitch coordinator will develop procedures for the evaluation, ensure that all players are notified of the evaluation times, dates, and places, as well as select at least 3 evaluators to conduct the evaluation. The Officers of the Association must approve procedures and criteria for the evaluation.
- i. Girls from outside CV Softball may be considered for a follow-on draft under the following conditions:
  - i. The post registration roster(s) of CV Softball players does not contain a sufficient number of players from CV Softball to fill out the roster.
  - ii. The majority of players on the resultant roster(s) will be from CV Softball.
  - iii. Girls from outside CV Softball do not have the opportunity to play on the equivalent teams in their home association (i.e. age group not offered, cut from a roster, etc).
  - iv. Girls must have a written release from the Board of their home association / district.
  - v. Under no conditions will a player from outside CV Softball take a roster position from a CV Softball player.

## 10. COACHES

- 1. Head coaches and assistant coaches will be selected annually. The league coordinator will work directly with the league President and the Officers of the league in determining coaching candidates. All coaching candidates must complete and submit all requisite current background information, regardless of prior standing as coach or head coach. Once candidates have been selected the officers of the league will approve each coach prior to the player draft. This paragraph was moved up from under a.
  - a. Head Coaches and Assistant Coaches will:
    - i. have the option of pre-selecting one (1) 1st Assistant Coach.
    - ii. practice their teams no less than once a week during the practice season;

- iii. provide instruction to develop player skills;
  - iv. instruct players in a positive manner;
  - v. encourage team work and good sportsmanship;
  - vi. train assistant coaches;
  - vii. be responsible for the conduct of their players, spectators and coaches;
  - viii. not serve as Head Coach more than one CV Softball team at the same time, unless approved by the Board.**
  - ix. turn in all equipment issued to them by CV Softball immediately after the regular season (or immediately after All-Stars if an All-Star coach)
  - x. rate each girl on their performance and skills and turn the ratings in to their respective League Coordinator by the end of the regular season.
  - xi. attend or be represented at each Executive Committee meeting.
  - xii. attend training sessions, coach's clinics, and other sessions as defined.
  - xiii. successfully complete a background check
  - xiv. educate players, parents and coaches on the CV Softball Code of Conduct.
2. It is the responsibility of the Sponsor Committee and the Head Coach to provide team sponsors with whatever items that have been promised by the Association during the annual appeal for sponsors. These items should be provided to the sponsors as soon as they are received.
3. All-Star (Tournament) Coaches -- Head coaches and assistant coaches will be selected new each year. The All Start and league coordinator will work directly with the league President and the officers of the league in determining coaching candidates. Once candidates have been selected the officers of the league will approve each coach prior to All Star try outs.

## 11 **RULES VIOLATION**

Coaches, players, parents/guardians who, violate the CV Softball Code of Conduct, ASA rules, Association By-Laws, League playing rules, Tournament rules or conduct themselves in such a manner as to bring discredit upon the Association, shall be subjected to disciplinary action by the Executive Committee. This action shall include, but is not limited to;

- a. Suspension for a number of games
- b. Removal as Coach
- c. Banned from Association
- d. Probation for a defined period
- e. Referral to local authorities for criminal investigation.

Notification of charges will be made by the President, in writing to the suspected individual(s). If they desire, the individual may appeal either in person or in writing to the Executive Committee no later than three days after receipt of the notification.

## 12. **DAILY FIELD PREPARATION**

Preparing the fields for games will be the responsibility of the HOME team. This includes lining the field for the first game and putting the bases away after the last game.

### 13. ASSOCIATION FIELD/UMPIRE COORDINATORS

Will be paid on a per season basis a salary as determined by the Executive Committee. Upon completion of the umpiring needs of the association, ASA umpires may be provided for some or all of the Midget and Ponytail games. It is the responsibility of each league coordinator to work with the head coaches in the league to agree upon an umpiring schedule if ASA umpires are not available to umpire games through out the season.

### 14. PRACTICES/GAMES

Before a team can use a field for practice, other than those listed on the practice schedule, the coach must notify and receive permission from the Association's Insurance Coordinator. Each league will be responsible for determining its own playing schedule and league/division composition subject to field availability as allocated by the Executive Committee. Coordinators must submit their proposed game schedules to the Board for review before publication. All teams within a league should be scheduled for the same number of regular season games. All teams in each division must play other teams in their division an equal number of times. Extra games to fill out the schedule must be scheduled with the other division.

- a. Leagues may play regular season games before Opening Day, with Executive Board approval. Availability of fields and umpires must also be considered when scheduling games early.
- b. Leagues schedulers will assign games to available fields. No regular season games will be scheduled on weekday holidays. Each team should have an equal number of early games and late games.
- c. The Field/Umpire Coordinator is provided an answering machine and dedicated telephone number by the Association to leave a message as to whether or not games will be played on a particular day or field. The Field/Umpire Coordinator is responsible for leaving this message by 4:00PM each day a game is scheduled, regardless of the weather. It is each Head Coaches responsibility to call to receive the daily message. Email will be utilized when ever possible.
- d. Games canceled/postponed for other than the following conditions will be recorded as a forfeit:
  - i. Entire league schedule is canceled **by the CV Softball Executive Board**
  - ii. Umpire stops a game
  - iii. Act of God
- e. Under no circumstances will a game canceled by the Association or umpire because of weather or field conditions be played on the same day. Example: Game is officially canceled by 4:00 P.M. because of weather or field conditions. Both coaches arrive at the field and determine the field is playable and want to play - RULING: This is an unauthorized game. Coaches are personally liable for any injuries and are subject to disciplinary action by the Executive Committee. EXCEPTION: Games are not canceled by the Association but the Umpire determines the field is not playable. If a playable field in the immediate area is available the game can be moved to that field with the concurrence of the umpire and both Head Coaches.

- f. Games will not be rescheduled because of school activities.
- g. FP games can only be canceled due to weather or field conditions. The home team must reschedule any rained-out or tied games within seven (7) days of the original scheduled date. Game must be played within fourteen (14) days of original scheduled date. If said game was originally scheduled for the last two weeks of the regular season, it must be played before the ending date of the regular season. If game cannot be re-scheduled by opposing coaches within the above time period, the Metro East president may be notified by any concerned team. The Metro East president then shall decide the date and time the game shall be played. His decision shall be binding and final. The original home team shall supply softballs and pay the umpires. Exception: If, at the last minute, an ASA umpire does not show up for the game, and another umpire cannot be found, the game may be rescheduled. This rule also applies to rescheduled rained out games.
- h. League cancellations will automatically be re-scheduled by the League Field Coordinator. A minimum of 48 hours notice will be given to the coaches of the rescheduled game. Failure to play this game for other than the reasons in paragraph (d) above also will result in a forfeit by the team unable to play.
- i. Incomplete games must be reported to the League Field Coordinator for rescheduling.
- j. All cancellations must be re-scheduled by the **League Field Coordinator**.
- k. At the completion of our annual team tournaments, any games played during that tournament against other CV Softball teams will count for regular season games scheduled prior to the tournament that are eligible for rescheduling but have not been played.

## 15. LEAGUE STANDINGS

Will be recorded by each League Coordinator or designate.

- a. All teams will receive points to determine division standings as follows: 2 points for a win, 1 point for a tie, 0 points for a loss.
- b. Division winners will be determined by the teams with the most overall points. Ties will be broken as follows:
  - i. Of the teams tied, compare their records against each other and the one with the most victories wins the Division. If the tie is not broken, then
  - ii. Recalculate the points earned from games within the division. This assumes that some games were played against teams in the other division. If the tie is not broken, then
  - iii. Calculate the number of runs scored for the teams in the regular season. The team with the most runs scored is the winner. If the tie is not broken, then
  - iv. Calculate the number of runs scored against the teams in the regular season. The team with the least runs scored against it is the winner. If the tie is not broken, then
  - v. Schedule and play a tie-breaker game.
- f. Instructional, Pony, Midget, Junior and Senior leagues will have an end of year tournament where every team participates and is seeded according to division standings in (b) above. The tournament will be conducted on a Saturday. Any necessary games to complete the tournament on Saturday will be played on the day(s) leading up to Saturday. The Mini-Instructional league will play an end of year game after which each player will

receive a participation award. Senior league tournament shall be completed one week prior to the rest of the league and be played on week day nights.

- g. It is the responsibility of the winning team to call the score in to the person designated by the League Coordinator.

## 16. **SPONSORS**

Each league may have at least one representative to serve on the Association's Sponsor Committee. Sponsor Committee is responsible for contacting the previous year's sponsors to determine if the sponsor will participate in the coming season. Sponsorship donations and league gratuities to the sponsors will be determined by the Executive Committee. The Sponsor Committee will have final responsibility to acquire sponsors for all regular season and All-Star teams.

## 17. **EQUIPMENT**

- a. An equipment bag will be provided to each team. It will include 2 bats, 5 batting helmets (6 for Instructional and FP), practice balls, one pair (two pairs Instructional and FP) of pitcher and catcher shin guards, catchers mask, helmet, chest protector, ( 1 catchers mitt FP), one mouth guard for each girl and a first aid kit. The Head Coach is financially responsible for any missing equipment at the end of the season, except for items missing in the first aid kit. Any damaged equipment should be turned in to the league for repair or replacement.
- b. An ASA rule book, score book and one new ball for each home game will be provided each team. Mini Instructional will use 11” “Softy” training ball, Ponytail, and Instructional teams will use Reduced Injury Factor (RIF) Level 10 balls at all times. Midgets, Juniors and Seniors will use 11" Restricted Flight balls. FP Midget & Teener will use 12" fast pitch ball and FP Minor will use an 11” fast pitch ball. All fast pitch balls will conform to Metro East Softball and West Shore Minor Fast Pitch playing Rules.

## 18. **CV SOFTBALL TEAM TOURNAMENT**

Four tournaments, a Senior/Ponytail and a Junior/Midget tournament will be scheduled on separate weekends as early in June as practicable. The Junior and Midget Coordinators will be the Chairpersons of the Senior/Ponytail Tournament. The Ponytail and Senior coordinators will be the Chairpersons of the Junior/Midget Tournament. Any or all of the four positions may be filled by volunteers upon approval of the Executive Committee. Tournament entry fees are to be approved by the Executive Committee. Participating CV Softball teams will be exempt from all fees.

- a. All Senior, Junior, Midget and Ponytail teams are automatically entered into our tournaments. Coaches must notify the Tournament Director if their team will not participate.
- b. The Association will not provide any funding for teams who desire to enter in "roster" tournaments other than CV Softball's. Coaches desiring to enter these tournaments must check with the Executive Committee to determine if the Association's insurance will cover the team for the tournament.

- c. Established league rules will govern the tournament. Areas not covered by these rules will be addressed by the Tournament Committee who must get final approval from the Executive Committee.

## 19. ALL-STARS

- a. Regular season play takes precedent over All-Star activities.
- b. Each league is responsible for establishing the starting date, tryout time(s) and location(s) for All-Stars. For a player to be selected to a Fast Pitch or Slow Pitch All Star team, the player must attend at least one All Star tryout.
- c. Players will be chosen to create the strongest competitive team. Each league may field up to two All-Star teams, designated CV Red and CV White, with no more than 15 players ***and no fewer than 12 players*** per team. ***Final roster size is to be determined by the head coach, All Star Coordinator and league officers.*** A significant factor in selecting a player for the All-Star team is her availability to attend regularly scheduled practices and games within each tournament. At the coach's discretion, a player selected for the All-Star team will be based on their commitment to practice and tournament schedule.
- d. All CV Softball players will be notified in writing by the All-Star Committee, via their head coach, of All-Star tryouts and afforded the opportunity to try out, regardless of their level of skill. The written notification will include the anticipated number and age composition of each All-Star team. Each league coach will provide a detailed list of interested players from their respective team to the league Coordinator.
- e. Selection of All-Star coaches is the responsibility of the All Star Coordinator and need to be approved by the league officers. The head coach in turn has the responsibility of choosing assistants.
- f. Entry fees for up to 4 tournaments per slow pitch team will be paid by the Association. Fast pitch teams tournament fees shall not exceed the average cost of 4 slow pitch tournament fees. Additional tournaments may be entered at the teams' expense.
- g. An All-Star player can only be on one (1) CV Softball All-Star team per season. Requests for exceptions to this rule must be presented to the All-Star Coordinator and acted on by the Board in advance of the tournament(s) for which the requests are made
- h. **A budget must be submitted to the Executive Board by each league for approval, before All Star play begins.**

## 20. OTHER EXPENSES

Under no circumstances is any member to incur charges to the Association without the consent of the President. Authorized expenses will be reimbursed by the Association upon presentation of a detailed receipt to the Treasurer. Authorized members picking up material from companies that provide direct billing to the Association must provide appropriate receipts to the Treasurer, to permit reconciliation and payment. Phone call and mailing expenses incurred by the Executive Committee shall be reimbursed by the Association upon presentation of a bill or receipt. Association will provide payment for each FP team, league entry fees and league umpire fees.

## 21. DISSOLUTION

- a. Upon dissolution of this association, after paying or making provision for the payment of all the liabilities of the organizations assets, assets shall be distributed for one or more exempt purposes with in the meaning of section 501 ( c ) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

22. **GENERAL**

Assignments of girls by age, assignment of teams to divisions, scheduling, playing rules, equipment restrictions and all like matters shall be determined by the respective Leagues when not specifically addressed in Association By-Laws and Playing Rules. **EXCEPTION:** The Officers of the Association retain the right to overturn **ANY** League vote that the Committee determines is not in the best interest of the Association.

23. **EFFECTIVE DATE**

These By-Laws shall be enforced from the approved date forward. The By-Laws shall be signed by the Cumberland Valley Softball Association (dba CV Softball) President and Secretary. The signed copy will be filed with the Secretary and a copy of the approved By-Laws shall be available to the members of CV Softball.

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President Bruce Befort

December 2, 2007

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Secretary Laurie Bellows

December 2, 2007